

Scout Appreciation Day - Sept 7th, 2019

		Person Responsible
		Already done
1	Submit funding application form to NB Wildlife Trust Fund by December 1st deadline.	Dave Greene
2	Contact Scout Leader Dan Farren to select a mutually acceptable early September date for the shoot. September 7th was selected. *** New contact is Paul Crowdis*** at paulcrowdis@gmail.com	Dave Greene
3	Solicit donations from various vendors:	
	Whistles	NBWTF to supply
	Canadian Tire East - .22LR ammo	Dave Greene
	Canadian Tire West - .22LR ammo	Dave Greene
	The Gun Dealer - 20 Ga Shotgun shells	Dave Greene
	Bass Pro Shop - 20 Ga and .22LR ammo	Already Applied for 2019
	The Estey Group - Safety glasses and ear plugs	Dave Greene
	Source Atlantic - Safety glasses and ear plugs	Dave Greene
	Battlefield Equipment Rentals - Industrial BBQ (What about Fire Fighters?)	
	Mars Candy - Snickers and Mars chocolate bars	Dave Greene
4	Send out thank you letters to all vendors who made donations.	
5	Order club hats and participant medals from The Estey Group	Dave Greene
6	If NBWTF grant approved, sign contract and return with invoice and order hand outs (pencils, decals, whistles, postcards, etc.)	Dave Greene
7	Contact newspaper and TV media (CBC, ATV & Global) to provide event coverage	Dave Greene
8	Order toilet rental from Ready John	
9	Order ball compasses in bulk (100's) if none in inventory (Will need to order more for 2019) Also ordered light sticks and biners for them to choose.	Dave Greene
10	Buy balloons for targets. 36 Scouts x 5 each = 200 balloons minimum	Melissa Tibbetts
11	Buy briquettes and drill holes. Ensure that target holders and wires are in working order	
12	Ensure we have garbage bags	Dave Greene
13	Pick up candy and treat bags at Bulk Barn. (No chocolate and must be individually wrapped)	Dave Anderson
14	Fill treat bags with candy, ball compass, whistle, NBWTF decal, pencil, postcard, etc.	Dave Anderson
15	Pick up food, refreshments and ice for 80 to 100 people	Bill Nason
	<u>Member Equipment Required:</u>	
16	Shotgun 20 gauge single shot or pump	Charlie Cain?
17	Scoped .22LR bolt action rifle #1	Dave Greene
18	Scoped .22LR bolt action rifle #2	Steve Wilbur
19	Scoped .22LR bolt action rifle #3	Bill Nason
20	Scoped .22LR bolt action rifle #4	Dave Anderson
21	Scoped .22LR bolt action rifle #5	Jason Small
	<u>Member Personnel Required:</u>	
22	Safety Presentation Officer #1	
23	Safety Presentation Officer #2	
24	Range Safety Officer	
25	Rifle Range Officer #1	Steve Wilbur
26	Rifle Range Officer #2	Dan Adams

27	Rifle Range Officer #3	
28	Rifle Range Officer #4	
29	Rifle Range Officer #5	
30	Shotgun Range Officer #1	Dave Greene
31	Shotgun Range Officer #2	Wayne Johnson
32	Security Fence Officer #1	Walter Colwell
33	Security Fence Officer #2	Dick Platt
34	Cook #1 for 80-100 people	
35	Cook #2 for 80-100 people	
36	Photographer (ensure we get shots of every Scout)	Cristian Parascan?
	<u>Day before Shoot:</u>	
37	Meet portable toilet truck with toilet rental. Between 3:00 and 4:00	
38	Meet Scout Leader with BBQ rental	
	<u>Shoot Day:</u>	
39	Place roadway sign at entrance of range	Dave Greene
40	Set up table and ACTS/PROVE sign for Safety Presentation	
41	Move #4 thrower to 100 yd firing line w/battery, extension cord, push button, 2 cs of clays.	
42	Move and set up barrier fencing (will need at least 6 members to do this)	All members present
43	Ensure that RSO's have water to stay hydrated	
44	Take ear plugs and safety glasses to 25/50 yard firing line	
45	Take safety vests for Range Officers to 25/50 yard firing line	
46	Take .22LR ammo to 25/50 yard firing line	
47	Take 20 Gauge ammo to 100 yard firing line	Dave Greene
48	Take paper targets to 25/50 firing line	Trevor Little
49	Take charcoal briquettes holders to 25/50 firing line	
50	Blow up balloons and put in garbage bags	
51	Clean up range after shooting completed	All members present
52	Collect recycleable bottles and cans and turn in for \$	
53	Put away barrier fencing (will need at least 6 members to do this)	All members present
54	Clean up all garbage after lunch and take it away	
55	Sweep 25/50 yard firing line clear of all empty .22LR empty casings	
	<u>Monday after shoot:</u>	
56	Meet Ready John at range to pick up toilet. Must be picked up before 11:00	
57	Meet whoever is returning BBQ to Battlefield Rentals to open the gate if not a member.	
58	Complete final financial budget to NBWTF to release final grant payment	Dave Greene